

PRICES: 5-12yrs £25.00pp (without snacks & refreshments)
 £27.50pp (with snacks & refreshments)

Prices are based per person, with a **min of 6 and a max of 15 children** to each party.

Each child will receive a party bag at the end of the party, which will include various age appropriate, and themed goodies.

Photography Package can be included at additional cost.

IMPORTANT INFORMATION

Please read our important information below regarding parents/guardians' responsibilities before/during AND after our parties and our safeguarding requirements

Please make sure that you give us as much detail about your party requirements as you can when enquiring, so we can make your child's celebration as special as it can be. Anything additional that is requested within 7 days prior to the party **cannot** be altered or added.

Any change in the numbers of children attending **MUST** be given to WEXPRESIF within 10 days prior, so you are billed accordingly. **Any changes within 7 days prior to the party will not be amended and you will be billed at your original agreed number.**

If additional children arrive unexpectedly, WEXPRESIF will do their best to accommodate this, however, please bear in mind that we can **ONLY** hold a max of 20 children, so any numbers above that may not be able to participate. Please make sure that your numbers attending are as accurate as possible to avoid any disappointment.

Parents/guardians can arrive up to 15 min before the allocated starting time, to drop in cake etc and 15 min before end of party to present cake if they like. We do not advise any extra catering unless this has been agreed with WEXPRESIF at the time of booking. All dietary requirements **MUST** also be given in adequate time so WEXPRESIF can offer appropriate snacks, no fizzy juice is allowed.

Unfortunately, **parents/guardians are not permitted to stay in our studio areas during our parties** due to health & safety and insurance requirements as well as WEXPRESIF's safeguarding policies. We do have our own waiting area outside the main art studio but ask that it is respected and that any parents/guardians don't just wander in and out., unless staff give permission.

It is also the parents/guardians'(of the child whose party it is) responsibility to ensure all other parents/guardians are aware of our policies too as this can cause embarrassment on WEXPRESIF's part if having to ask them not to come into the studio area. We will also not tolerate any rudeness our ANY disrespectful behaviour towards any staff member at any time and WEXPRESIF are within their right to ask any parent/guardian to leave for any reason deemed to be inappropriate, dangerous, or upsetting to any member of staff or child.

All children will **ONLY** be allowed to leave our studios when parent/guardian comes to pick them up. It is the responsibility of the lead booking to ensure that all children leave WEXPRESIF Creative Arts Studios in a

timely manner after the party due to other parties that may also be booked within that day, WEXPRESIF may have to quickly tidy & redecorate in a short space of time.

BOOKING & PAYMENT

A non-refundable deposit of 50% on the number of children attending must be made at the time of an agreed booking with WEXPRESIF.

On agreement of date/time, please arrange a bank transfer to the following account below, WITH the booking lead name as reference so we can identify who has made payment.

All additional monies will be requested **10 days prior** to the party booking date.

Failure to make payment within the given timeframe may result in the cancellation of your booking.

Please try to give us as much notice as you can if you must cancel or need to reschedule. We cannot reschedule a party with only 2 weeks' notice.

WEXPRESIF

Account: 00633285

Sort Code: 83-28-03

Reference: (your name)

Thank from all @ WEXPRESIF creative arts studios.

